

**IN THE CIRCUIT COURT OF THE SIXTH JUDICIAL CIRCUIT
MACON COUNTY, ILLINOIS**

JOINT STANDING ORDER REGARDING PRE-TRIAL MOTION PRACTICE

Hon. Shane Mendenhall, Courtroom 6B

Hon. Erick Hubbard, Courtroom 5A

Hon. Jack Kiley, Courtroom 2B

ALL PRETRIAL MOTIONS, including, but not limited to, motions to dismiss, motions to strike, motions in limine and motions for summary judgment, shall be e-filed. All written responses and replies to motions shall likewise be e-filed. A written briefing schedule shall be established on all motions before they are allotted for hearing through the Court's judicial clerk (contact information below). All briefs shall be filed no later than 14 days prior to the scheduled motion hearing date to allow timely consideration by the Court and opposing party/counsel. No briefs shall be filed within 14 days of the scheduled hearing date without prior leave of Court. Counsel and self-represented litigants shall be responsible for coordinating all motion hearing dates based on the Court's availability. No contested motions shall be heard during case management conferences or status hearings without prior leave of court. All agreed orders on motions shall either be supported by a written stipulation filed of record or the order shall be approved as to form by all parties or their counsel of record. All pretrial motions shall be heard prior to the day of trial. No motions shall be heard on the day of trial without prior leave of court.

Contact information for scheduling purposes:

Judge Shane Mendenhall Courtroom 6B

Clerk: Vicki Wilson (217) 624-4317
Email: vwilson@maconilcourts.gov

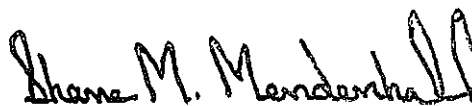
Judge Erick Hubbard Courtroom 5A

Clerk: Tracie Mounce (217) 624-4314
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Judge Jack Kiley Courtroom 2B

Clerk: Jenny Michel (217) 624-4343
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Effective: 7/13/2026



Shane M. Mendenhall, Circuit Judge
Supervising Judge, Civil Division